

INSTITUT UNIVERSITAIRE DU GOLFE DE GUINEE ECOLE SUPERIEURE DE GESTION

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December, 19th 2016

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Dear Sir/Madam,

Academic Internship

The University Institute of the Gulf of Guinea is homed to three Private Higher Institutions: the Advanced School of Management (ESG), the Higher Institute of Advanced Technologies (ISTA) and the Higher Institute of Applied Sciences (ISA).

The three Higher Institutions of learning have the same infrastructures; share the same lecturers and train students for BTS, DSEP, HND, HPD, Professional Bachelor's Degree, Masters I and II in the Commercial, Industrial and paramedical field of studies.

During their training, students are required to go through an internship in a relevant company so as to get them familiarized with real professional realities. At the end of this, the latter is required to come out with an internship report to be defended by him/her before a designated jury and if possible in the presence of his professional supervisor.

We therefore apply by means of this letter for an unpaid academic internship of a two months period in your enterprise for the 2015/2016 academic year on the behalf of Mr. /Miss.

ANGWE WALTER TAII Tel: (237) 671 531 810

Who reads Transport Logistic and Management (year I) in order to obtain HND for a period beginning from June 2017.

We wish to thank you in advance and looking forward to hearing from you.

Encl:

- intern's code
- reply form

Yours faithfully, Henry NGAMBO LOBE

Director of Infrastructures,

Students' Welfare and Professional Insertion