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**THE HUMAN RESOURCE**  
**MANAGER,**  
**CAMRAIL,**  
**DEAR SIR,**

### **AN APPLICATION FOR A PROFESSIONAL INTERNSHIP**

It is an honor for me write this letter to apply for an internship program in your organization. I think that the various talents and skills that I have acquired during my years of studies will make me the ideal candidate as an intern in your institution.

I have obtained several skills that can help me accomplish several tasks that could be assigned to me as an intern to the best of my ability. I am youthful and energetic to undertake some duties that can help me support several organizational activities. Furthermore, I am much focused to complete a task assigned to me for frequently when it relates to my filed of studies. Again, when I am involved in team work, it brings the best out of me to be more active in the group and to generate ideas that could serve organizations as shown in my curriculum vitae.

I have attended some vacancy programs that increased my computer skills as written in my attached documents such as PowerPoint presentation, which could be of use if need arises at crucial moments. Also as shown my curriculum vitae, I did an internship with the Cameroon Development Corporation (CDC) Bota palms Limbe, in which I engaged in activities such as payroll of that business. Moreover, the various schools I attended helped and taught me a lot in my aspects of discipline and respect which has made me to be decent man. I acquired knowledge in aspects of management, accounting, and marketing strategy, and human resource which are business studies related. This internship would provide me with the ideal opportunity to assist your organization and to expand my research skills and increase my professional experience to attain my goals as a future worker and business man if am afford the opportunity to offer my services in your institution. I believe that I would be an asset to your program.

It will be an honor for me to offer my services to your company and I hope I can improve the company's performance, but for the time being I will wait your respond to this letter. Thanks for considering my documents

**Yours sincerely**